

New Jersey Swimming APPRENTICE REFEREE OBSERVATION

Official's Name:

	Meet/Date/Session #	Mentor (print name)		
Session 1				
Session 2				
Session 3				
Session 4				
Apprenticeship Requirements				
	USA Swimming Member			
	Certified Stroke & Turn Judge.			
	Certified Starter			
	Certified Administrative Official			
	Attend Referee clinic training (Include Date)			
	Apprentice as a Referee for at least 4 sessions total over 2 meets with 2 trainers			
	Pass the USA Swimming Referee online certification test with score of 80% or more.			
Performance Requirements for Certification				
Evaluated during each apprentice session and use MR sign-off for each session. 1-At level of certified Referee, 2- On track for certification (successful performance), 3 - In need of additional work, N/A - Not demonstrated				
S1	S2	S3	S4	Pre-Session
				Familiar with positions of Admin Official, Announcer, Clerk of Course, Starter, Stroke and Turn Judge, Chief Judge, Timer, Timing Judge and Meet Marshal.
				Understands the importance of an accurate Meet Announcement.
				Arrived early and checked pool was properly set up for competition. Discuss any issues with Meet Referee/disabled swimmers, type of starts, event closeout process w/ AO/TO.
				Conferred with MR/CJ on Stroke Briefing/Protocols/Jurisdiction, DQ Process. Checked for any precedents set in previous sessions.
				Arrived early and checked pool was properly set up for competition. Open/closed pool for warm-ups, checks backstroke flags, 15M marks, etc.
				Perform stroke briefing and knows the rules/interpretations. Provide deck assignments, protocol and jurisdiction. Met and briefed starter, discussed timer briefing (e.g. overhead starts or not).
				Review Heat sheet for any add-ons prior to the start. Understands the importance of heat intervals and meet cadence.
S1	S2	S3	S4	During Session
				Work with Starter on deck position and resolving common issues. Established method/process for false starts.
				Start session on time and follow timeline, maintains notes of issues, manages start area.
				Used proper whistles and arm movements. Provided appropriate supervision to all officials.
				Kept Hy-Tek and console operator up to date on re-seeds, declared false starts, no shows, etc. Promptly closes events with AO and notes potential issues.
				Handling of DQ's, understands call and Radio Protocols and appropriately marks program.

New Jersey Swimming APPRENTICE REFEREE OBSERVATION

				Ensures that DQ slip is completed properly and recorded with AO.
				Provided Leadership on the deck. Takes suggestions and modifies performance as requested. Effectively delegates responsibility and builds a team atmosphere.
				Mentors' other officials.
				Demonstrates respectful communication with coaches, athletes, and officials
				Effectively troubleshoots problems as they arise. Adjusted well to unexpected circumstances and accepted suggestions well.
				Communication – clear, concise, calm
				Accomplishes session close-out. Reviews session with Starter. Informs Meet Referee and Meet Director of any problems. Understands process for “swim-off” in Prelim/Final.
				Thanked other officials and meet personal for their work.
				Understands the responsibilities of the Deck Referee and the Meet Referee.
				Always gives the swimmer the benefit of the doubt.
				Understands the importance of participating in many levels and types of meet as a Referee.
S1	S2	S3	S4	Other Items
				Is willing to take suggestions and modify performance as requested
				Adjusts well to unexpected or unusual circumstances
				Understands performance criteria as outlined in Referee Professional Document
				Understands USA Swimming Safe Sport and MAAPP rules.
Comments Session 1				
Signature of MR (session 1)				
Comments Session 2				
Signature of MR (session 2)				
Comments Session 3				
Signature of MR (session 3)				
Comments Session 4				

New Jersey Swimming APPRENTICE REFEREE OBSERVATION

Signature of MR (session 4)

REFEREE CERTIFICATION

DEFINITIONS

- Certifier:** An official designated by the LSC OC to certify training is complete.
- Clinic:** Formal in person or online training clinic, recorded in Officials Tracking System (OTS).
- Certification:** Stroke & Turn able to officiate at all LSC meets.
- Satisfactory Performance:** Able to demonstrate Performance Requirements. Deficiencies must be provided by LSC OC or designee in writing to the affected official with an Action Plan to success.
- Sessions:** At USA Swimming sanctioned or approved meets, recorded in OTS.
- Trainer:** Designated by the Referee at a meet or LSC OC, an official who has been USA Swimming certified in the position for 1+ year. If a 1+ year experienced official is not on deck, the Referee may select the most experienced certified official(s) to be a trainer(s).
- Training Sessions:** Meet sessions that include strokes and/or relays. Time Trials and Freestyle Only sessions may not count toward training session requirements. Sessions shall be recorded in OTS.
- USA Swimming Member:** Completed all USAS member associated requirements before on deck apprenticeship.

Recommend Certification as REFEREE

Certification must be complete within one year of the Referee clinic.

Understands need to return completed checklist form to the official's LSC Officials Chair or designee.

REFEREE RECERTIFICATION EVERY 3 YEARS

- Be a current non-athlete member of USA Swimming in good standing.
- Work at least 16 sessions within a 3 year period with at least 8 sessions in any Referee position
- Attend clinic (referee recommended)
- Pass USA Swimming Referee recertification test with 80% or more every 3 years
- Satisfactory performance